



Quality Learning and Superior Performance for All

PURCHASING DEPARTMENT

441 Canton Hwy.
Phone: 770-781-6603

Cumming, GA 30040
Fax: 770-888-0222

June 22, 2022

Interprek
75 Highpower Rd
Rochester, NY 14623
Attn: Richard Wright

Dear Mr. Wright:

This is to advise you that your company has been awarded a contract from our **RFP# P22-12, Sign Language Interpreter Services**. The effective date of this contract is July 1, 2022 and terminates on June 30, 2023. Your company is one of a pool of contractors by which FCS may use for these services in accordance with the terms and conditions of P22-12.

This award is in accordance with all terms and conditions of the contract and with your attached pricing to remain firm for the entire contract period. This award letter is not an official order.

If you have any questions about this award, please contact Trey Tryan at 770-781-6603 or ttryan@forsyth.k12.ga.us. We appreciate your interest in the Forsyth County School System and your participation in our bidding process.

Sincerely,

Brad Richardson
Director of Procurement Services

cc: Sarah Taylor, Associate Superintendent for Student Services

FORSYTH COUNTY SCHOOL SYSTEM

13

Purchasing Department

THE CONTRACT AGREEMENT MUST BE COMPLETED BY THE OFFEROR AND RETURNED WITH THE PROPOSAL PACKAGE.

CONTRACT AGREEMENT

We have carefully examined and fully understand the General and Special Terms and Conditions and related documents in providing a **Sign Language Interpreting Services (P22-12)** to the Forsyth County School System and do agree to all terms and conditions by so signing this document.

Withdrawals, cancellations, etc., will not be accepted unless the Purchasing Director gives authorization. In the event vendors fail to comply, they may be removed from the vendors' list.

Communication Services Inc. DBA "Interpretek"

Company Name

75 Highpower Rd

Address

Rochester, NY 14623

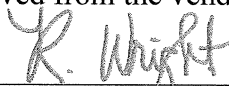
City, State, and Zip Code

April 14, 2022

Date

Prefer Net 15, Net 30 is acceptable

Terms (If payment terms are not indicated, will be determined to be net 30 days).



Representative's Signature

(Must be signed in ink)

Richard Wright, Director of Interpreting Services

Representative's Name

(Please type or print)

RWright@Interpretek.com

E-Mail Address

770-531-0700

Telephone Number and Extension

770 947-0894

Fax Number

PLEASE INDICATE YOUR LEAD TIME UPON RECEIPT OF PURCHASE ORDER:

We are available to offer services immediately upon receipt of purchase order.

Signing the Contract Agreement affirms that the original RFP document has not been altered in any way.

Upon notice of Award, this page will become the prevailing Contract Agreement between your organization and the FCS.

RFP P22-12 Bid Form

Company Name: _____

Please list the estimated price per hour for each event type and any additional costs, where applicable. The types of events within each event description are not limited to those listed below.

Pricing must be submitted on the form(s) below.

#	Description	In-Person Interpreter		VRI Interpreter	
		Price Per Hour (to be paid after minimum timeframe has been met)	Price Per 15 Minute Increments (to be paid after minimum timeframe has been met)	Price Per Hour (to be paid after minimum timeframe has been met)	Price Per 15 Minute Increments (to be paid after minimum timeframe has been met)
Interpreters					
1	General Event Examples: Parent/Teacher conference, graduation ceremonies, school performances	\$70	\$17.50	\$70	\$17.50
2	Legal Event Example: Individual Educational Plan (IEP) meetings	\$80	\$20.00	\$80	\$20.00
3	Medical/Mental Health Event Example: Student meeting with school counselor or school nurse	\$75	\$18.75	\$75	\$18.75
4	Holiday Event Examples: Holiday celebrations/performance happening during school hours	\$70	\$17.50	\$70	\$17.50
5	After School Day Hours Event Examples: School sponsored activities such as sports events, clubs, PTA meeting	\$75	\$18.75	\$75	\$18.75
6	Day Rate	\$70	\$17.50	\$70	\$17.50
7	Urgent/Short Notice Event Price	\$80	\$20.00	\$80	\$20.00
7a	Urgent/Short Notice Event Policy	Urgent/short notice request are any requests which are scheduled to occur in less than 24 hours of the time of the request.			
Other Pricing					
8	Travel Price				
8a	Travel Policy	Hourly rates for assignments are charged on a portal-to-portal basis - parking reimbursement if needed - plus mileage at the IRS established rate, in place when the request is accepted, within two-hour minimum per assignment that includes travel time.			
9	Mileage Price	Annual IRS rate for mileage - currently 58.5 cents per mile for 2022.			
9a	Mileage Policy	We follow the annual IRS rate for mileage; changes annually.			
Price					
#	Description	Price			
Other Pricing cont.					
10	Minimum Price				
10a	Minimum Policy	We have a two-hour minimum billing per assignment that includes travel time.			
11	Cancellation Price				
11a	Cancellation Policy	If all or part of the assignment is cancelled with less than 24 hours' notice, the full scheduled interpreting hours are charged. If cancelled upon arrival, travel time one-way and mileage roundtrip are also charged.			
#	Description	Hourly Rate			
Related Services					
12	Provide any fee structures for additional, related services that may be needed during the award period. Vendors are to provide an hourly rate in the space to the right for service needs that may be identified at a later date. If there are different rates, please provide any/all rate information.	N.A.			



Quality Learning and Superior Performance for All

PURCHASING DEPARTMENT

441 Canton Hwy.
Phone: 770-781-6603

Cumming, GA 30040
Fax: 770-888-0222

June 22, 2022

Interpreters Unlimited Inc.
10650 Treena St. STE 109
San Diego, CA 92131
Attn: Shamus Sayed

Dear Mr. Sayed:

This is to advise you that your company has been awarded a contract from our **RFP# P22-12, Sign Language Interpreter Services**. The effective date of this contract is July 1, 2022 and terminates on June 30, 2023. Your company is one of a pool of contractors by which FCS may use for these services in accordance with the terms and conditions of P22-12.

This award is in accordance with all terms and conditions of the contract and with your attached pricing to remain firm for the entire contract period. This award letter is not an official order.

If you have any questions about this award, please contact Trey Tryan at 770-781-6603 or ttryan@forsyth.k12.ga.us. We appreciate your interest in the Forsyth County School System and your participation in our bidding process.

Sincerely,

Brad Richardson
Director of Procurement Services

cc: Sarah Taylor, Associate Superintendent for Student Services

RFP P22-12 Bid Form

Company Name: Interpreters Unlimited, Inc.

Please list the estimated price per hour for each event type and any additional costs, where applicable. The types of events within each event description are not limited to those listed below.

Pricing must be submitted on the form(s) below.

#	Description	In-Person Interpreter		VRI Interpreter	
		Price Per Hour	Price Per 15 Minute Increments (to be paid after minimum timeframe has been met)	Price Per Hour	Price Per 15 Minute Increments (to be paid after minimum timeframe has been met)
Interpreters					
1	General Event Examples: Parent/Teacher conference, graduation ceremonies, school performances	\$70.00	\$17.50	\$70.00	\$17.50
2	Legal Event Example: Individual Educational Plan (IEP) meetings	\$70.00	\$17.50	\$70.00	\$17.50
3	Medical/Mental Health Event Example: Student meeting with school counselor or school nurse	\$70.00	\$17.50	\$70.00	\$17.50
4	Holiday Event Examples: Holiday celebrations/performance happening during school hours	\$70.00	\$17.50	\$70.00	\$17.50
5	After School Day Hours Event Examples: School sponsored activities such as sports events, clubs, PTA meeting	\$70.00	\$17.50	\$70.00	\$17.50
6	Day Rate	\$560/8 hours			
7	Urgent/Short Notice Event Price	\$70.00			
7a	Urgent/Short Notice Event Policy				
#	Description	Price			
Other Pricing					
8	Travel Price				
8a	Travel Policy	Travel over 50 miles roundtrip will be charged in accordance with current IRS rates of \$0.585/mile.			
9	Mileage Price				
9a	Mileage Policy	Travel over 50 miles roundtrip will be charged in accordance with current IRS rates of \$0.585/mile.			
#	Description	Price			
Other Pricing cont.					
10	Minimum Price				
10a	Minimum Policy	2 hour minimum for all interpretation services.			
11	Cancellation Price				
11a	Cancellation Policy	Cancellations made within 24 clock hours of the appointment will be subject to a charge in the amount of the two (2) hour minimum or time booked, whichever greater.			
#	Description	Hourly Rate			
Related Services					
12	Provide any fee structures for additional, related services that may be needed during the award period. Vendors are to provide an hourly rate in the space to the right for service needs that may be identified at a later date. If there are different rates, please provide any/all rate information.	N/A			



Quality Learning and Superior Performance for All

PURCHASING DEPARTMENT

441 Canton Hwy.
Phone: 770-781-6603

Cumming, GA 30040
Fax: 770-888-0222

June 22, 2022

Purple Communications Inc.
13620 N FM 620 Building C, STE. 100
Austin, TX 78717
Attn: Michael Amsterdam

Dear Mr. Amsterdam:

This is to advise you that your company has been awarded a contract from our **RFP# P22-12, Sign Language Interpreter Services**. The effective date of this contract is July 1, 2022 and terminates on June 30, 2023. Your company is one of a pool of contractors by which FCS may use for these services in accordance with the terms and conditions of P22-12.

This award is in accordance with all terms and conditions of the contract and with your attached pricing to remain firm for the entire contract period. This award letter is not an official order.

If you have any questions about this award, please contact Trey Tryan at 770-781-6603 or ttryan@forsyth.k12.ga.us. We appreciate your interest in the Forsyth County School System and your participation in our bidding process.

Sincerely,

Brad Richardson
Director of Procurement Services

cc: Sarah Taylor, Associate Superintendent for Student Services

FORSYTH COUNTY SCHOOL SYSTEM

13

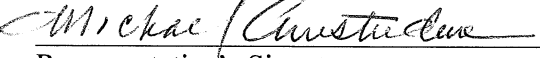
Purchasing Department

THE CONTRACT AGREEMENT MUST BE COMPLETED BY THE OFFEROR AND RETURNED WITH THE PROPOSAL PACKAGE.

CONTRACT AGREEMENT

We have carefully examined and fully understand the General and Special Terms and Conditions and related documents in providing a **Sign Language Interpreting Services (P22-12)** to the Forsyth County School System and do agree to all terms and conditions by so signing this document.

Withdrawals, cancellations, etc., will not be accepted unless the Purchasing Director gives authorization. In the event vendors fail to comply, they may be removed from the vendors' list.

Purple Communications, Inc.	
Company Name	Representative's Signature (Must be signed in ink)
13620 N FM 620 Building C, Suite 100	Michael Amsterdam
Address	Representative's Name (Please type or print)
Austin, TX 78717	contracts@purple.us
City, State, and Zip Code	E-Mail Address
04/15/2022	800-900-9478 E8449
Date	Telephone Number and Extension
Net 30 days	
Terms (If payment terms are not indicated, will be determined to be net 30 days).	Fax Number

PLEASE INDICATE YOUR LEAD TIME UPON RECEIPT OF PURCHASE ORDER:

2 business days

Signing the Contract Agreement affirms that the original RFP document has not been altered in any way.

Upon notice of Award, this page will become the prevailing Contract Agreement between your organization and the FCS.

RFP P22-12 Bid Form

Compai Purple Communications, Inc.

Please list the estimated price per hour for each event type and any additional costs, where applicable. The types of events

#	Description	In-Person Interpreter		VRI Interpreter - Scheduled	
		Price Per Hour	Price Per 15 Minute Increments (to be paid after minimum timeframe has been met)	Price Per Hour	Price Per 15 Minute Increments (to be paid after minimum timeframe has been met)
Interpreters					
1	General Event	\$90.00	\$22.50	\$90.00	\$22.50
2	Legal Event	\$95.00	\$23.75	\$95.00	\$23.75
3	Medical/Mental Health Event	\$95.00	\$23.75	\$95.00	\$23.75
4	Holiday Event	\$100.00	\$25.00	\$100.00	\$25.00
5	After School Day Hours Event	\$100.00	\$25.00	\$100.00	\$25.00
6	Day Rate [7 hours] General Event	\$600.00	\$21.43	\$600.00	\$21.43
7	Urgent/Short Notice Event Price	\$110.00	\$27.50	\$110.00	\$27.50
7a	Urgent/Short Notice Event Policy	Less than 48 hour notice			
#	Description	Price			
Other Pricing					
8	Travel Price	\$90.00			
8a	Travel Policy	Per interpreter			
9	Mileage Price	.585/mile			
9a	Mileage Policy	Round trip			
#	Description	Price			
Other Pricing cont.					
10	Minimum Price	\$180 for onsite; \$90 for scheduled VRI			
10a	Minimum Policy	2 Hour minimum for onsite; 1 hour minimum for scheduled VRI			
11	Cancellation Price	Full Assignment			
11a	Cancellation Policy	48 hours			
#	Description	Hourly Rate			
Related Services					
12	Provide any fee structures for additional, related services that may be needed during the award period. Vendors are to provide an hourly rate in the space to the right for service needs that may be identified at a later date. If there are different rates, please provide any/all rate information.	On-demand remote interpreting service @ \$3.00 per minute with a 5 minute minimum			



Quality Learning and Superior Performance for All

PURCHASING DEPARTMENT

441 Canton Hwy.
Phone: 770-781-6603

Cumming, GA 30040
Fax: 770-888-0222

June 22, 2022

Specialized Assessment & Consulting
10242 Greenhouse Rd #1701
Cypress, TX 77433
Attn: James Hitchcock

Dear Mr. Hitchcock:

This is to advise you that your company has been awarded a contract from our **RFP# P22-12, Sign Language Interpreter Services**. The effective date of this contract is July 1, 2022 and terminates on June 30, 2023. Your company is one of a pool of contractors by which FCS may use for these services in accordance with the terms and conditions of P22-12.

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If you have any questions about this award, please contact Trey Tryan at 770-781-6603 or ttryan@forsyth.k12.ga.us. We appreciate your interest in the Forsyth County School System and your participation in our bidding process.

Sincerely,

Brad Richardson
Director of Procurement Services

cc: Sarah Taylor, Associate Superintendent for Student Services

FORSYTH COUNTY SCHOOL SYSTEM

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Purchasing Department

THE CONTRACT AGREEMENT MUST BE COMPLETED BY THE OFFEROR AND RETURNED WITH THE PROPOSAL PACKAGE.

CONTRACT AGREEMENT

We have carefully examined and fully understand the General and Special Terms and Conditions and related documents in providing a **Sign Language Interpreting Services (P22-12)** to the Forsyth County School System and do agree to all terms and conditions by so signing this document.

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Specialized Assessment & Consulting

Company Name

10242 Greenhouse Rd, #1701

Address

Cypress, TX 77433

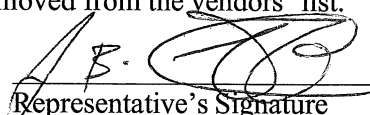
City, State, and Zip Code

03/25/2022

Date

Net 30

Terms (If payment terms are not indicated, will be determined to be net 30 days).



Representative's Signature

(Must be signed in ink)

James Hitchcock

Representative's Name

(Please type or print)

contracts@specializedtx.com

E-Mail Address

(346) 240-1000

Telephone Number and Extension

NA

Fax Number

PLEASE INDICATE YOUR LEAD TIME UPON RECEIPT OF PURCHASE ORDER:

Lead time all depends on availability of providers at the time of PO receipt.

Signing the Contract Agreement affirms that the original RFP document has not been altered in any way.

Upon notice of Award, this page will become the prevailing Contract Agreement between your organization and the FCS.

Bid Cost Information

American Sign Language Interpretation	\$60/Hour
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Quality Learning and Superior Performance for All

PURCHASING DEPARTMENT

441 Canton Hwy.
Phone: 770-781-6603

Cumming, GA 30040
Fax: 770-888-0222

June 22, 2022

The Stepping Stones Group LLC
2300 Windy Ridge Pkwy Ste. 825S
Atlanta, GA 30339
Attn: Tanya Vickers

Dear Ms. Vickers:

This is to advise you that your company has been awarded a contract from our **RFP# P22-12, Sign Language Interpreter Services**. The effective date of this contract is July 1, 2022 and terminates on June 30, 2023. Your company is one of a pool of contractors by which FCS may use for these services in accordance with the terms and conditions of P22-12.

This award is in accordance with all terms and conditions of the contract and with your attached pricing to remain firm for the entire contract period. This award letter is not an official order.

If you have any questions about this award, please contact Trey Tryan at 770-781-6603 or ttryan@forsyth.k12.ga.us. We appreciate your interest in the Forsyth County School System and your participation in our bidding process.

Sincerely,

Brad Richardson
Director of Procurement Services

cc: Sarah Taylor, Associate Superintendent for Student Services

TAB IV – COST PROPOSAL



The hourly bill rates listed below are inclusive of both direct and indirect service time such as planning, scheduling, documentation, IEP meetings, evaluations, required staff meetings, parent consults, and intra-district travel time between assigned school locations.

Service	Cost Per Hour
Sign Language Interpreter	\$64.00

Additionally, we will provide the following services at **no cost** to the District:

- Dedicated **Triad** team that works together to deliver the highest level of service and support to the District and the students served
- ASHA, AOTA, and NASP approved courses for your clinicians and staff three times per year through our proprietary LMS (Learning Management System), Bridge Academy
- Ongoing clinical management and support to each SSG clinician assigned to the District
- Training and development provided by experienced school-based clinicians
- Access to our ***Pathways to Success Program*** for every SSG clinician including:
 - Bloom Clinical Fellow Program
 - Foundations Mentoring Program
 - Bridge Academy Continuing Education and Training Program

RFP P22-12 Bid Form

Company Name: The Stepping Stones Group

Please list the estimated price per hour for each event type and any additional costs, where applicable. The types of events within each event description are not limited to those listed below.

Pricing must be submitted on the form(s) below.

#	Description	In-Person Interpreter		VRI Interpreter
		Price Per Hour	Price Per 15 Minute Increments (to be paid after minimum timeframe has been met)	
Interpreters				
1	General Event Examples: Parent/Teacher conference, graduation ceremonies, school performances	\$85	\$21.25 NA	NA
2	Legal Event Example: Individual Educational Plan (IEP) meetings	\$85	\$21.25 NA	NA
3	Medical/Mental Health Event Example: Student meeting with school counselor or school nurse	\$85	\$21.25 NA	NA
4	Holiday Event Examples: Holiday celebrations/performance happening during school hours	\$85	\$21.25 NA	NA
5	After School Day Hours Event Examples: School sponsored activities such as sports events, clubs, PTA meeting	\$85	\$21.25 NA	NA
6	Day Rate	\$65	\$16.25 NA	NA
7	Urgent/Short Notice Event Price	\$85	\$21.25 NA	NA
7a	Urgent/Short Notice Event Policy	In good faith, SSG will exercise all efforts to obtain staffing for urgent/short notice events. We would prefer an 8 hour notice with no guarantee of available staff.		
#	Description	Price		
Other Pricing				
8	Travel Price			
8a	Travel Policy			
9	Mileage Price	IRS Standard Mileage Rate		
9a	Mileage Policy	Interpreters will be paid IRS Standard Mileage Rate for travel between schools and/or events while contracting with Forsyth County.		
#	Description	Price		
Other Pricing cont.				
10	Minimum Price			
10a	Minimum Policy			
11	Cancellation Price	Event: 2% cancellation rate based on the estimated contracted time of event		
11a	Cancellation Policy	SSG requires at least 24 hours notice for cancellation of an event.		
#	Description	Hourly Rate		
Related Services				
12	Provide any fee structures for additional, related services that may be needed during the award period. Vendors are to provide an hourly rate in the space to the right for service needs that may be identified at a later date. If there are different rates, please provide any/all rate information.	Day Rate Cancellation: Upon student absence without 24 hours notice / billable hours will be charged		

TAB IV – COST PROPOSAL



The hourly bill rates listed below are inclusive of both direct and indirect service time such as planning, scheduling, documentation, IEP meetings, evaluations, required staff meetings, parent consults, and intra-district travel time between assigned school locations.

Service	Cost Per Hour
Sign Language Interpreter	\$64.00

Additionally, we will provide the following services at **no cost** to the District:

- Dedicated **Triad** team that works together to deliver the highest level of service and support to the District and the students served
- ASHA, AOTA, and NASP approved courses for your clinicians and staff three times per year through our proprietary LMS (Learning Management System), Bridge Academy
- Ongoing clinical management and support to each SSG clinician assigned to the District
- Training and development provided by experienced school-based clinicians
- Access to our ***Pathways to Success Program*** for every SSG clinician including:
 - Bloom Clinical Fellow Program
 - Foundations Mentoring Program
 - Bridge Academy Continuing Education and Training Program

RFP P22-12 Bid Form

Company Name: The Stepping Stones Group

Please list the estimated price per hour for each event type and any additional costs, where applicable. The types of events within each event description are not limited to those listed below.

Pricing must be submitted on the form(s) below.

#	Description	In-Person Interpreter		VRI Interpreter	
		Price Per Hour	Price Per 15 Minute Increments (to be paid after minimum timeframe has been met)	Price Per Hour	Price Per 15 Minute Increments (to be paid after minimum timeframe has been met)
Interpreters					
1	General Event Examples: Parent/Teacher conference, graduation ceremonies, school performances	\$85	\$21.25 NA	NA	NA
2	Legal Event Example: Individual Educational Plan (IEP) meetings	\$85	\$21.25 NA	NA	NA
3	Medical/Mental Health Event Example: Student meeting with school counselor or school nurse	\$85	\$21.25 NA	NA	NA
4	Holiday Event Examples: Holiday celebrations/performance happening during school hours	\$85	\$21.25 NA	NA	NA
5	After School Day Hours Event Examples: School sponsored activities such as sports events, clubs, PTA meeting	\$85	\$21.25 NA	NA	NA
6	Day Rate	\$65	\$16.25 NA	NA	NA
7	Urgent/Short Notice Event Price	\$85	\$21.25 NA	NA	NA
7a	Urgent/Short Notice Event Policy	In good faith, SSG will exercise all efforts to obtain staffing for urgent/short notice events. We would prefer an 8 hour notice with no guarantee of available staff.			
#	Description	Price			
Other Pricing					
8	Travel Price				
8a	Travel Policy				
9	Mileage Price	IRS Standard Mileage Rate			
9a	Mileage Policy	Interpreters will be paid IRS Standard Mileage Rate for travel between schools and/or events while contracting with Forsyth County.			
#	Description	Price			
Other Pricing cont.					
10	Minimum Price				
10a	Minimum Policy				
11	Cancellation Price	Event: 2% cancellation rate based on the estimated contracted time of event			
11a	Cancellation Policy	SSG requires at least 24 hours notice for cancellation of an event.			
#	Description	Hourly Rate			
Related Services					
12	Provide any fee structures for additional, related services that may be needed during the award period. Vendors are to provide an hourly rate in the space to the right for service needs that may be identified at a later date. If there are different rates, please provide any/all rate information.	Day Rate Cancellation: Upon student absence without 24 hours notice / billable hours will be charged			



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PURCHASING DEPARTMENT

441 Canton Hwy.
Phone: 770-781-6603

Cumming, GA 30040
Fax: 770-888-0222

June 22, 2022

Visual Language Professionals
957 Nasa Pkwy No 914
Houston, TX 77058
Attn: Ben Rivers

Dear Mr. Rivers:

This is to advise you that your company has been awarded a contract from our **RFP# P22-12, Sign Language Interpreter Services**. The effective date of this contract is July 1, 2022 and terminates on June 30, 2023. Your company is one of a pool of contractors by which FCS may use for these services in accordance with the terms and conditions of P22-12.

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If you have any questions about this award, please contact Trey Tryan at 770-781-6603 or ttryan@forsyth.k12.ga.us. We appreciate your interest in the Forsyth County School System and your participation in our bidding process.

Sincerely,

Brad Richardson
Director of Procurement Services

cc: Sarah Taylor, Associate Superintendent for Student Services



Visual
Language
professionals



Submitted To:

Forsyth County School System
Brad Richardson
Director of Procurement Services
441 Canton Hwy
Cumming, GA 30040

Response To:

RFP# P22-12
Sign Language
Interpreting Services

Submitted By:

Ben Rivers
Strategic Partnerships 957
Nasa Parkway #914
Houston TX, 77058
ben@visuallanguagepro.com
832-405-0071

RFP P22-12 Bid Form

Company Name:

Visual Language Professionals

Please list the estimated price per hour for each event type and any additional costs, where applicable. The types of events within each event description are not limited to those listed below.

Pricing must be submitted on the form(s) below.

#	Description	In-Person Interpreter		VRI Interpreter					
		Price Per Hour	Price Per 15 Minute Increments (to be paid after minimum timeframe has been met)	Price Per Hour	Price Per 15 Minute Increments (to be paid after minimum timeframe has been met)				
Interpreters									
1	General Event Examples: Parent/Teacher conference, graduation ceremonies, school performances	\$68	\$17.00	\$68	\$17.00				
2	Legal Event Example: Individual Educational Plan (IEP) meetings	\$90	\$22.50	\$90	\$22.50				
3	Medical/Mental Health Event Example: Student meeting with school counselor or school nurse	\$75	\$18.75	\$75	\$18.75				
4	Holiday Event Examples: Holiday celebrations/performance happening during school hours	\$68	\$17.00	\$68	\$17.00				
5	After School Day Hours Event Examples: School sponsored activities such as sports events, clubs, PTA meeting	\$75	\$18.75	\$75	\$18.75				
6	Day Rate	\$68	\$17.00	\$68	\$17.00				
7	Urgent/Short Notice Event Price	\$85	\$21	\$85	\$21				
7a	Urgent/Short Notice Event Policy	Urgent and short notice prices are as listed above for urgent appointments within normal business hours, urgent appointments outside normal business hours will be an additional \$10/hr to the business hours price.							
#	Description	Price							
Other Pricing									
8	Travel Price								
8a	Travel Policy	Travel is charged at an hourly rate, based on the rate of service provided above.							
9	Mileage Price	Standard GSA Rates							
9a	Mileage Policy	Travel is Charged based on mileage plus portal to portal travel							
#	Description	Price							
Other Pricing cont.									
10	Minimum Price								
10a	Minimum Policy	2 hour billing minimum							
11	Cancellation Price	See cancellation policy below.							
11a	Cancellation Policy	Requests require a 24-business hour cancellation notice. Any request cancelled with less than 24 business hours notice will be billed at the full amount of the originally scheduled appointment. If more than 24 hours notice is given no fee will be charged.							
#	Description	Hourly Rate							
Related Services									
12	Provide any fee structures for additional, related services that may be needed during the award period. Vendors are to provide an hourly rate in the space to the right for service needs that may be identified at a later date. If there are different rates, please provide any/all rate information.								